



## Emerald City Karate School-Year Camp Handbook

### Welcome to Emerald City Karate Family

We are looking forward to our school-year camps at the Emerald City Karate! Here you will find detailed information, policies, and procedures regarding our upcoming camp sessions. We hope to see your child at our camps!

### No School Days = Full Day Camps

Emerald City Karate will offer Optional Full Day Camps on No School days that aren't National Holidays. This will be a day of non-stop action and excitement in a safe environment.

#### Full Day Camps on 'No School Days':

**9am to 4pm | ECK active member \$75 | Non-ECK member \$95**

Each Full Day camp will feature exciting Martial Arts Training, Foam Sword Battles, Dodge Ball, Nerf Blaster Battles, Arts and Crafts, and a field trip to the park for lunch (weather permitting.)

No Martial Arts Experience will be required for these camps so you can invite your friends outside of the dojo. Be sure to bring a Lunch, Water Bottle, Two Snacks, and a Nerf Blaster. (We'll provide all the darts.)

#### Here are Full Day Camp Dates for 2019-2020:

**Monday, January 20<sup>th</sup> & Wednesday, January 30<sup>th</sup>**

### Spring Break

We will be offering optional Week-Long Camp that will run from Monday to Friday during Spring Break. Have a blast at the dojo and let's make some memories!

#### Spring Break Camp: Monday, April 13th - Friday, April 17th

Monday to Friday from 9am – 4pm Students Ages 6 - 12

\$299 per camp (or \$399) including all field trip fees.

Additional family members will get a 10% discount!

SPACE IS LIMITED ... Sign Up NOW!

Each Full Week Camp will feature exciting Martial Arts Training, Foam Sword Battles, Dodge Ball, Nerf Blaster Battles, Arts and Crafts, and field trips to the park for lunch (weather permitting.) No Martial Arts Experience will be required for these camps so you can invite your friends outside of the dojo. **Be sure to bring a Lunch, Water Bottle, Two Snacks,** and a Nerf Blaster. (We'll provide all the darts.) Our campers will also get a chance to live it up on our field trips which include a trip to **Family Fun Center in Edmonds!**

We may also go out on other Fields Trips via our Dojo van or in walking groups to further enhance the experience for our campers. Please bring a **booster seat** on days with field trips if applicable.

			ECK member	Non-Member
1	MLK Full Day Camp	January 20th	\$75.00	\$95
2	Day between semesters Full Day Camp	January 29th	\$75.00	\$95
3	Spring Break Camp	April 13th - 17th	\$299.00	\$329

## Preparing for Camp

Each camper is provided a personal cube space to stow their belongings. The following items are highly recommended. Make sure to label all your belongings.

### Things to Bring

#### FOOD

\*Staff does not provide food. Please do not send your child with money unless specified to.

- \_\_\_ Healthy lunch (We have a small refrigerator and a microwave)
- \_\_\_ Two snacks (Morning and Afternoon snacks) We set aside two 15-minute breaks during which campers can rest and eat their snacks brought from home.
- \_\_\_ A Water bottle.

#### CLOTHING

- \_\_\_ Play clothes that are appropriate for the weather. Shorts and pants are recommended. Skirts and dresses are not advised. Campers may get dirty!
- \_\_\_ Warm layers/jacket.
- \_\_\_ Rain jacket if desired.
- \_\_\_ Change of clothes if desired.
- \_\_\_ Closed-toe, comfortable, walking shoes. Please, no sandals.

#### OTHER ITEMS

- \_\_\_ Backpack to carry all camper belongings.

### Things Not to Bring

- Toys, sports equipment, trading cards and/or valuables, UNLESS you get permission from the Sensei and they are for a special purpose.
- MP3 Players, Cell Phones, Portable Game devices or other electronics
- Toy guns, weapons (play or real), knives (even pocket knives) and fireworks are NOT ALLOWED AT CAMP!
- NERF Darts (Emerald City Karate will provide the NERF Ammo)

\*Emerald City Karate staff will not be held responsible for any items that are lost, stolen or broken while at camp.

### How do I contact Campers during the day?

For communications to campers and staff, parents may call the Emerald City Karate (206) 437-3932.

### Arrivals & Departures

- Every student must be signed in and out each day at the front desk by an approved parent or guardian.
- Drop-off time is between 8:30 AM – 9 AM and Pick-Up time is 3:45 PM – 4 PM  
(We have Karate classes at 4:15 PM on Wednesdays so please pick up your child on time)
- Arriving late? Please notify a staff by call or text. Phone number: (206) 437-3932
- Leaving early? Please alert our staff at the Dojo.

### Absences

- It is the responsibility of parents to notify Emerald City Karate when a child will not be in attendance for the day, or a part of the day. Please call (206) 437-3932.
- Unfortunately, there are no refunds for days or weeks that students cannot attend. A friend cannot replace an absent student; all students must be registered to participate.

## Parking and Getting Here

- We have 4 designated parking spots next to our school in our parking lot. Please feel free to use the parking spots to drop-off and pick up your child or the ample street and neighborhood parking.
- Our school is located at 84th St. & Greenwood Ave N just north of the post office.

Emerald City Karate is easily accessible by using I-5, Highway 99, Greenwood Ave, 85<sup>th</sup> street, and 15<sup>th</sup> Ave NW. Contact us if you have any questions or concerns.

## Field Trip Transportation

Participants in our camp sessions will venture out on a variety of supervised off-site trips throughout the week. We will travel for these field trips by either walking or taking the Emerald City Karate Van. Many field trips and transportation arrangements are time-sensitive so please make sure your camper arrives on time.

### Camp code:

- ✓ Respect the surrounding environment and the dojo by following the rules.
- ✓ Respect counselors and all others both with our group and people we meet along the way.
- ✓ Respect yourself.
- ✓ Have fun!

## Safety & Discipline

### Safety

- Safety of students is of highest priority. Program staff works very hard to maintain an environment where students can participate in activities safely.
- Occasionally students may experience a minor injury while participating in activities. This is rare but when it happens program staff use their first aid knowledge to take care of the student. All staff carries basic first aid supplies with them throughout the day.
- In the unlikely event of a serious injury, staff will immediately call 9-1-1 as well as notify a parent or guardian. In the event of a natural or other disaster, students will remain under the direct care and supervision of program staff until an authorized individual is able to check them out.

### Discipline

- Minor behavior problems are handled on the spot. Interventions may include verbal reminders, requesting an apology, etc. Repeated minor offenses will result in more formal disciplinary actions, such as contacting the parent or guardian or requesting a conference.
- Parents will be notified if major behavior problems occur. Larger issues that may lead to short-term suspension include physical endangerment of others or self, or property damage or theft.
- If students are found with illegal objects or substances (for instance, drugs, alcohol, tobacco or weapons), they will be suspended and immediately removed from the program.
- There are no tuition refunds due to student suspension.

## **Registration and Registration Policies**

### **Registration**

Please fill out the registration form. Registration forms can be found on our website or picked up from the dojo.

\*Paperwork must be completed and turned in before your child's first day of camp or you risk the chance of losing your reserved spot at camp. (And Space is limited.)

### **Fees**

You can make payments through our website or send or hand this form in to the dojo.

### **Refund Policy**

Payments are refundable if written notice of cancellation is received by Emerald City Karate's office at least 15 days prior to the start of the session(s) your child was scheduled to attend. No fee reductions will be made for late arrivals or early departures. It is understood that in the case of homesickness, dismissal, or voluntary withdrawal, there is no refund of fees. If it is deemed advisable to send a camper home for medical or other reasons, a prorated portion of the camp fees may be refunded at Emerald City Karate's Discretion.

### **Program Cancellations**

Emerald City Karate reserves the right to cancel a camp or class. In the rare event of a cancellation, you will be notified about four weeks before the program start date, and you will receive a full refund.

### **Contact Information**

Emerald City Karate  
8314 Greenwood Ave N  
Seattle, WA 98103  
(206) 437-3932  
emeraldcitykarate@gmail.com