



Emerald City Karate FALL 2020 Distance Learning Program

Welcome to Emerald City Karate's Distance Learning Program

You've got to go to work but your kids are faced with distance learning in the new school year. So, what are you going to do? Be part of our **DISTANCE LEARNING PROGRAM** this Fall at Emerald City Karate.

Our Distance Learning Program is the perfect balance of social distance and social interaction. We take Covid 19 seriously and also understand that appropriate socialization is an important element of developing a healthy student. Emerald City Karate offers a safe environment for your child to learn the important life skills to help ensure their success at school, in the dojo, and later in life. We take health screenings of all our guests including temperatures, multiple times per day, and also provide hand sanitizer which will be used between activities. Our guests will also be required to wear masks at all times besides snack breaks and lunch times.

We provide the benefits of traditional martial arts programs like focus, respect, and self-control while also teaching the practical self-defense methods for the ever-changing world. We always operate in a fun and supportive environment so the kids can enjoy their journey towards black belt, one step at a time! Our goal is to live life at the highest level! This is the best way to maximize the potential in your child during these unusual times.

Basic Information about our Distance Learning Program

- ✓ Our program is for students ages 5 and older. (Entering Kindergarten in Fall) Karate Training is divided by age groups.
- ✓ Our program runs from 8:00 AM – 5:00 PM on Tuesdays & Thursdays. (Other days may be added if we get enough interest.)
- ✓ Our Program is calculated weekly so you won't pay for school break weeks and school holidays.
- ✓ No Experience Needed! You'll be able to follow along with our classes and have a blast even if you've never trained a day in the martial arts!
- ✓ Our students will have a chance to take a belt test at the end of each trimester (Fall, Winter, and Spring). Parents are welcome to watch the belt test to see the fruit of your child's hard work! Students younger than 7 years old will earn their next belt by achieving 8 life-skills stripes on their belt.
- ✓ COVID-19 safety procedures. We take safety seriously. All guests will undergo health screenings including temperature checks multiple times per day. Hand Sanitizer will be provided and students will clean their hands between all activities.
- ✓ Internet Access. High Speed wireless internet is provided in all of our rooms. Wired connections are also available upon request.

Distance Learning Program Schedule:

Our Remote Learning Program will operate according to the Seattle Public School calendar. We have both half day and full day options.

No School dates (without our Remote Learning Program) are listed further below.

Remote Learning Program Schedule Options:

Tuesdays & Thursdays

- Full-Day: 8:00 AM – 5:00 PM
- Half-Day: 8:00 AM – 1:00 PM
- Half-Day: 12:00 PM – 5:00 PM

Additional days may be added to this program if we get enough interest in expanding our offerings.

Please contact us at emeraldcitykarate@gmail.com if you are interested in us adding Mondays & Wednesdays for this program.

What to Bring:

- Lunch, Water Bottle, Snacks
- Laptop or Tablet & Headphones with a microphone for school work
- Karate Uniform and Belt
- Training Gloves are typically required for our program and will be added to our equipment list as the COVID 19 situation progresses.

New students will be fitted for their karate uniform and belt upon joining the program. *Please label all of your gear!* If your child loses their gear, new equipment will be available at the dojo for purchase.

Dates without Remote Learning at the Dojo:

Our Remote Learning Program will operate according to the Seattle Public School calendar. There are certain days and weeks where there will be no school which means there will also be no Remote Learning Program at that time. Please note the following dates in order to plan your school year correctly.

*When the schools are closed for single day holidays or break weeks, Emerald City Karate may hold a Fun Day Camp to provide care for your child. No karate experience is required to join these Fun Day Camps so feel free to invite your friends to join us. Check our website for more information.

Dates without Remote Learning Program:

- Monday, September 7th, 2020 – **Labor Day**
- Friday, October 9th, 2020 – **State-In-Service Day**
- Wednesday, November 11th – **Veterans Day**
- Monday, January 18th, 2021 – **Martin Luther King Jr. Day**
- Thursday, January 28th, 2021 – **Day between Semesters** (1 of 3 possible snow make-up days.)
- Monday, February 15th – Friday, February 19th, 2021 – **Mid-Winter Break**
- Monday, April 12th – Friday, April 16th, 2021 – **Spring Break**
- Monday, May 31st – **Memorial Day**

More Information about our Program

Things parents should know:

BELT PROMOTIONS

Ages 7 & Older

- Belt Tests are held at the end of each quarter covering the martial arts material taught in class.
- If your child can't attend the belt test for some reason, we'll need to schedule a make-up belt test. There will be a **\$30 per child fee** for scheduling a private make-up test.
- In order to qualify for the belt test, students will need to earn all of their progress stripes on their belt. These small steps will help them learn to set and achieve goals which leads to success both inside and outside of the dojo. These goals range from short term goals like earning their stripes, to longer term goals like becoming a black belt.

Ages 5 & 6

- Students younger than 7 years old will start their Karate career in our Little Dragons Program.
- 'Little Dragons' track their progress by earning life-skills stripes on their belt.
- These life-skills stripes teach important concepts like focus, respect, teamwork, discipline, balance, coordination, and more.
- When a Little Dragons student has earned 8 stripes on their karate belt, they will achieve their new belt.
- It is sometimes possible for a Little Dragons student to be promoted to the Youth Program before turning 7 years old, but this is handled on a case by case basis.
- **Required Equipment:** Karate Uniform & a Belt. These items are available to purchase at the dojo. See Below. If your child loses their gear, new equipment will be available at the dojo for purchase.

Tuition & Policies

HALF-DAY DISTANCE LEARNING OPTION

Hours of Operation: 8:00 AM – 1:00 PM or 12:00 PM – 5:00 PM

The drop off time might change as Seattle Public School develops their schedule.

As we assess the interest in our program and learn more about the needs of our community, we may add days to our schedule to help serve you to the highest level. Contact us so we can learn how we can do so!

*Please note that "ECK returning ASP and/or active students" refers to students currently enrolled in our evening karate program or who have previously attended our Transported After School Program.

	2 DAYS A WEEK	3 DAYS A WEEK	4 DAYS A WEEK
ECK Returning ASP or Active Student	\$110 per week	Upon Request	Upon Request

	2 DAYS A WEEK	3 DAYS A WEEK	4 DAYS A WEEK
Non-Active Student	\$120 per week	Upon Request	Upon Request

FULL DAY DISTANT LEARNING PROGRAM

Hours of Operation: 8:00 AM – 5:00 PM

The drop off time might change as Seattle Public School develops their schedule.

*Please note that “ECK returning ASP and/or active students” refers to students currently enrolled in our evening karate program or who have previously attended our Transported After School Program.

	1 DAY A WEEK	2 DAYS A WEEK	3 DAYS A WEEK	4 DAYS A WEEK
ECK Returning ASP or Active Student	\$80 per day	\$150 per week	Upon request	Upon request
Non-Active Student	\$90 per week	\$160 per week	Upon request	Upon request

BASIC POLICIES

- **Our Program is calculated weekly.** This means you won't pay tuition during School Holidays or Break Weeks!
- **Additional Siblings will receive a 10% discount.**
- Payments can be processed via EFT directly from your bank account (please provide a voided blank check) or through a credit card on file. These payments typically will be scheduled for the 1st week of every month.
- Payments that do not process or are declined are automatically assessed a \$25 processing fee.
- You may cancel the program by giving 2 weeks notice via written request.

Registration and Policies

Registration

Fill out the registration form below. Registration forms can be found on our website or at the dojo. Registration forms include important Allergy and Medical Treatment Authorization Forms.

***Paperwork must be completed and turned in before your child's first day of the program or you risk the chance of losing your reserved spot in our Distance Learning Program. (*Space is Limited*)**

Cancellation & Refund Policy

You may cancel with 2 weeks' notice via written request. Payments will continue until you notify ECK. Payments are refundable if written notice of cancellation is received by Emerald City Karate's office on time. No fee reductions will be made for late arrivals, early departures, or missing class. It is understood that in the case of homesickness, dismissal, or voluntary withdrawal, there will be no refund of fees. If it is deemed advisable to send a student home for medical or other reasons, a prorated portion of the fees may be refunded at Emerald City Karate's Discretion.

Sign out Procedures

- Every student must be signed out each day at the front desk by an approved parent or guardian. All pick up arrangement changes must have prior notice.

Late Pickup Policy

Parents are requested to pick up their child no later than 5:15 PM. Afterward, late charges may apply. (\$25 per 10 minutes late) Please let us know as soon as possible if, for some reason, you can't pick up your child on time.

Absence and Illness Policy

Parents are requested to keep their children at home when they have a fever and/or if they are sick. Unfortunately, there are no refunds for days or weeks that a student cannot attend due to illness or personal vacation.

----- Please retain the previous sections of this form for your reference and submit the papers below -----



Emerald City Karate Distance Learning Program Registration 2020-2021

Registration Procedures

1. Please read our program information carefully before you register as it contains important information, policies, and procedures.
2. Fill out the registration form.
3. Mail or hand this form in to Emerald City Karate.

Child's Name: _____
(First) (Last) (Nickname)

Date of birth: ____/____/____ Age: _____ Grade: _____ Gender: Male / Female

Name of School: _____

Home Address: _____ City: _____ Zip code: _____

Parent/Guardian Name (First & Last): _____ Relationship: _____

Cell phone: _____ Email: _____

2nd Parent/Guardian Name (First & Last): _____ Relationship: _____

Cell phone: _____ Email: _____

Does your student have any special physical, behavioral, learning and/or other needs our staff should be aware of? If so, please describe details: _____

How did you hear about us? _____

EMERGENCY CONTACTS

The Parent/Guardian named above will be contacted first in case of emergency (after 911). Please list additional parents, guardians, and others you would like to contact if we cannot reach you.

Name	Relationship	Primary Phone	Cell Phone

PICK UP AUTHORIZATION AND INFORMATION

Please list all individuals (Including yourself) who are authorized to pick up your child.

Name	Relationship
Name	Relationship
Name	Relationship
Name	Relationship

Choose Your Remote Learning Program Class Schedule:

Full Day Option:

- 2 Days a Week:**
Tuesdays & Thursdays

Half Day Option:

- 2 Days a Week:**
Tuesdays & Thursdays

Additional days may be added to this program if we get enough interest in expanding our offerings.

Please contact us at emeraldcitykarate@gmail.com if you are interested in us adding Mondays & Wednesdays for this program.

Payment Options for classes:

Payments will be charged monthly according to the number of training weeks each month. You can choose ETF or Credit Card for the payment.

- ETF | Bank Name: _____

Please supply us with a Voided Check for payments paid from your bank's checking account.

- Visa MasterCard Card # _____ Exp. Date _____ / _____

Verification Code _____ Name on the Card _____

- I accept full responsibility for payment of sessions and classes enrolled in Emerald City Karate. Monthly payments are charged the 1st week of the month.
- I consent to ECK keeping my signature on file to initiate a debit or credit card transaction on an ongoing basis in the amount due for monthly payments and fees.
- I accept a \$25 fee for any rejected debit from your financial institution and any late or no-show fees per our policy.
- I hereby authorize recurring monthly charges to my debit or credit card, checking or savings account for monthly payments or fees incurred. A receipt for each payment will be emailed. I agree that no reminders or prior notification will be given unless the date or payment amounts change. I agree that a late pick-up fee (\$25 per 10 minutes late) and no-notice absence fee (\$25 per occurrence) will be charged at the time of incidence.
- I accept that payments will continue until I notify ECK otherwise in writing and understand and agree to the cancellation policy.

Print Name _____

Signature _____

X _____

X _____

Please Select the Correct Uniform Size for your Child:

All karate students in our Distance Learning Program are required to have a correctly sized uniform, training gloves, and a dojo bag to carry their equipment in. These can be purchased separately or at the discounted price of \$59.99 in our 'Equipment Package' below.

Karate Uniform Size Chart:

- Size 000 (3 ft. – 3' 5")
- Size 00 (3' 5" ft. – 3' 10")
- Size 0 (3' 10" ft. – 4' 3")
- Size 1 (4' 3" ft. – 4' 8")
- Size 2 (4' 8" ft. – 5' 1")
- Size 3 (5' 1" ft. – 5' 6")

- Karate Uniform** \$29.99

- Training Gloves** \$29.99

- Dojo Equipment Bag** \$19.99

- New Student Equipment Package** \$55.99
Including Uniform, Training Gloves, & Dojo Bag

Note: Initial below to acknowledge that you have read and agreed to each item. In order for a child to attend camp, each item **MUST be initialed** by a parent/guardian.

General authorizations: I confirm the authorizations and consent to the details within this document, including, but not limited to medical treatment, field trips, activity participation, photos of child and emergency contacts.

Parent/guardian initials _____

Authorization of treatment: I give permission for Emerald City Karate staff to provide any medical assistance they deem appropriate for my child, named below. I also give permission for any emergency personnel to treat my child in the event of an emergency and understand that I will be responsible for all medical expenses that may be incurred as a result.

Parent/guardian initials _____

Media release: I understand that photos, videos and audio recordings of my child may be taken during our programs. I hereby authorize Emerald City Karate and its personnel to take, use and publish photographs, video and audio records of my child for education, public relations, marketing and purposes related to Emerald City Karate.

Parent/guardian initials _____

General release: I acknowledge that there are natural hazards associated with martial arts and distance learning programs and related activities in both indoor and outdoor settings. I hereby affirm that my child is in good health and physically capable of performing the required activities of class. In consideration of Emerald City Karate accepting my child into a program, I hereby assume all risks associated with my child's attendance and participation. I will indemnify, hold harmless and release Emerald City Karate, their employees, volunteers, interns and agents from all liability, actions, causes of action,

debts, claims, demands or other liability of every kind and nature whatsoever which may arise from or in connection with my child's participating in any activities sponsored through Emerald City Karate, including, and without limitation, any damages or injuries which may be sustained while my child is in class. I understand and agree that this release is intended to be as broad and inclusive as is permitted by the laws of the State of Washington, and that if any portion of it is held to be invalid, I agree that the remaining terms shall continue to be in full legal force and effect.

Parent/guardian initials _____

Transportation Authorization

I hereby authorize Emerald City Karate, to medical facilities, including urgent care and hospital facilities, and any other places visited from time to time as deemed reasonable by Emerald City Karate.

Parent/guardian initials _____

Handbook and ASP policies: I have read Emerald City Karate's Distance Learning program Information outlining all program policies and procedures and understand and will comply with all program policies and procedures. I understand that should my child violate any policy or procedure, or act in a manner that is unsafe for my child, other participants or staff, my child may be excluded from the program. Accordingly, I have told my child to obey all directions of staff, to comply with all safety instructions and to refrain from unsafe practices. If my child has to be removed from the program, I will *not* be entitled to a refund.

Parent/guardian initials _____

I HAVE READ THE AGREEMENT CAREFULLY AND HAVE FULLY UNDERSTOOD THE CONTENT AND CONSEQUENCES OF THIS AGREEMENT. I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND COMPLETE.

Student's full name(print): _____

Parent/guardian's full name (print): _____ Relationship to minor: _____

Signature of parent/guardian: _____ Date: _____